

## AT A GLANCE TIME LINE : ADMISSION PROCESSING PROCEDURES

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
Application	--	--	1 <sup>st</sup> Week Sept 1- Oct. 15 Old Student's Siblings  Oct. 15 & onwards – New Student Applicants	Application fee : P 750							
Testing/ Assessment	<div>-TESTINGS are FLEXIBLE meaning it is on-going and continuous from September to April depending on the number of slot-availability. The entrance exam schedule will depend on the earliest testing date available upon submission of requirements. Everyday from Monday to Friday.</div> <div>-PRELIMINARY ASSESSMENT of applicants is highly INDIVIDUALIZED. Test-taking usually takes 1 -2 ½ hours MHCSET consists of a Chinese exam, teacher-made test &amp; standardized tests</div> <div>- Classroom immersion &amp; interview with the ECD Head for Preschool applicants</div> <div>-To those advised for a re-test, another date is scheduled</div>										
Test Results	<div>-SHORTER WAITING PERIOD for the release of results. Just after a week, results can be accessed through phone/fax/email or text messaging. And two weeks after for those waitlisted or with pending cases or waitlisted.</div>										
Reservation	<div>-LONGER or extended period for payment of reservation fee. Pay the reservation Fee of P15,000 (<i>non-refundable &amp; non-transferable</i>) on or before the given deadline. <u>Within Two weeks</u> after the results' notification, successful applicants are advised to pay the reservation fee. A slot will be reserved ONLY upon payment of said fee. Failure to do so would mean forfeiture of hi slot. First week of November, a memo is released to old students requiring them to place their reservation fee on or before December 16<sup>th</sup>.</div>										
Enrolment											1 <sup>st</sup> Week of May Reserved old and new students, alphabetically scheduled based on surnames

# MHCS PROCESSING OF NEW STUDENT APPLICANTS

## Summary

<b>APPLICATION TIME</b>	<b>TESTING</b>	<b>ASSESSMENT PROCEDURE</b>	<b>RELEASE OF TEST RESULTS</b>	<b>TIME ALLOWANCE FOR PAYMENT OF RESERVATION FEE</b>	<b>AMOUNT of Reservation Fee</b>
<b>1<sup>st</sup> week September</b>  <b>Siblings of Old Students</b> <b>Sept 1-Oct 15</b>  <b>New Student's Applicants</b> <b>Oct 15 onwards</b>  <b>Applic. Fee – P750</b>	<ul style="list-style-type: none"> <li>• <b>Flexible Schedule</b></li> <li>• <b>Individualized Testing</b></li> <li>➤ <b>Curriculum-based</b></li> <li>➤ <b>Standardized – MAT, OLSAT, CFIT</b></li> <li>➤ <b>Chinese Test</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Preliminary Assessment</b></li> <li>• <b>Final Evaluation</b></li> </ul>	<b>3-5 days after (for qualified)</b>  <b>2 weeks after (for waitlisted/w ith pending cases)</b>	<b>2 weeks after notice</b>	<b>New- P15,000</b>  <b>Old- P4,000</b>